Sumner County Education Services Interlocal, 619

221 W. 15th

Wellington, KS 67152

620-326-8935 FAX 620-326-6496

**PURCHASE ORDER REQUISITION**

TO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Quantity** | **Catalog #** | **Description of Article** | **Unit Price** | **Price** |
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|  | | | **Subtotal** |  |
| **Shipping** |  |
| **Total** |  |
| Email/Sent to **Lori Zimmerman at lzimmerman@d619.org** | | | | |

\*Purchaser exempt from payment of sales and excise taxes.

+PREPAY ALL TRANSPORTATION CHANGES

#NO Invoice will be paid with back order pending.

Requested by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_ School \_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_