SUMNER COUNTY EDUCATIONAL SERVICES, INTERLOCAL District 619

BOARD OF DIRECTORS MEETING

2612 N. A St., Wellington, KS 67152

July 24, 2017

7:00 AM

Board Minutes

1. **Call Meeting to Order**- The meeting was called to order at 7:00am with three board members present by Vice-President Luke Theurer.

**Board Members Present**- Luke, Theurer, USD 509; Rick Nafziger, USD 359; and Lynette Turney, USD 357.

**Staff/Guest Present**- Jon Mages, Director; Daniel Farley, Asst. Director; and Candi McMinn, 619 Board Clerk

1. **Additions to the Agenda**
2. **Approval of Agenda**
3. **Audience with the Public**
4. **Organization of the Board** 
   1. Elect a President FY17

Lynette Turney made a motion to nominate Derek Totten for 619 Board President for FY17.

Seconded: Luke Theurer Motion Carried: 3-0

* 1. Elect a Vice-President FY17

Lynette Turney made a motion to nominate Luke Theurer for 619 Vice-President for FY17.

Seconded: Rick Nafziger Motion Carried: 3-0

Lynette Turney made a motion to amend her first nominations as follows:

Lynette Turney made a motion to nominate Derek Totten for 619 Board President for FY17, and to add him to accounts and signature cards at Valley State Bank.

Seconded: Rick Nafziger Motion Carried:3-0

***Board member Amy Futhey arrived at 7:10am***

1. **Consent Items**
   1. Approval of Minutes of Previous Meeting (June 26, 2017)
   2. Approval of Minutes of Previous Meeting (July 6, 2017)
   3. Approval of Bills
   4. Job Description
2. Bookkeeper
   1. Appointment of Board Clerk – Candi McMinn
   2. Appointment of Assistant Board Clerk – Lori Zimmerman
   3. Appointment of KPERS Agent – Lori Zimmerman
   4. Appointment of Board Treasurer – Daniel Farley
   5. Appointment of Representative for Federal Funds/Projects - Director
   6. Designation for Compliance Coordinator (Title IX and 504) - Director
   7. Designation of Official Newspaper – Wellington Daily News
   8. Designation of Official Bank – Valley State Bank in Belle Plaine
   9. Adoption of the Annual Waiver of Requirements for Generally Accepted Accounting Principles and Fixed Assets Accounting
   10. Resolution Authorizing Early Payment of Claims
   11. Resolution Identifying Public Records and Providing Access
   12. Resolution for Destruction of Records – State Law allows for the destruction of certain records as authorized through a resolution of the Board. I recommend that all records that are over 5 years old that fall within KSA 72-5369 and upon the recommendation of the Board Clerk, be destroyed.
   13. Establishment of Mileage Reimbursement - State Rate
   14. Proposed Staffing Model 2017- 2018
   15. Policy Update
       1. Para Handbook

Lynette Turney made a motion to approve consent items a-s as presented.

Seconded: Amy Futhey Motion Carried: 4-0

1. **Reports**
   1. Director
   2. Crossroads

***Board President Derek Totten arrived at 7:18am***

* 1. Financial

1. **Discussion Items**
   1. Insurance
   2. Teaching positions 2017-18
   3. Special Education Services
   4. Budget 2017-18
   5. Crossroads Handbook
2. **Action Items**
   1. Setting of Meeting dates, times, and locations
      1. 4th Monday of the Month (exception of December & May)
         1. August 28th
         2. September 25th
         3. October 23rd
         4. November 27th
         5. December 18th
         6. January 22nd
         7. February 26th
         8. March 26th
         9. April 23th
         10. May 18th
         11. June 25th
      2. 7:00 PM – September through April
      3. 7:00 AM – May through August

Luke Theurer made a motion to approve dates of board meetings as presented and to have all Board Meeting beginning with August 2017 to 7:00 PM start times for the remainder of SY 18.

Seconded: Lynette Turney Motion Carried: 5-0

* 1. Policy Updates
     1. DFAC-Federal Fiscal Compliance – I, Jon Mages, recommend NOT adopting this policy.
  2. Amended Crossroads Calendar – Days

Lynette Turney made a motion to approve the Crossroads Calendar as amended and presented.

Seconded: Luke Theurer Motion Carried: 5-0

* 1. Personnel
     1. Teacher Contracts
        1. Stacy Koch – Caldwell Elementary
        2. Jennie Willard – South Haven Elementary
        3. Shane Koranda – Belle Plaine MS/HS

Jon Mages recommends the above teacher contracts for the 2017-18 school year.

Seconded: Amy Futhey Motion Carried: 5-0

1. **Executive Sessions**
   1. Personnel

At 7:51 am Lynette Turned moved that the board go into executive session for 10 minutes to discuss an individual employee situation pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:01am.

Seconded: Rick Nafziger Motion Carried: 5-0

***Board was back in open session at 8:01am.***

At 8:02 am Lynette Turned moved that the board go into executive session for 5 minutes to discuss an individual employee situation pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:07am.

Seconded: Rick Nafziger Motion Carried: 5-0

***Board was back in open session at 8:07am.***

At 8:08 am Lynette Turned moved that the board go into executive session for 5 minutes to discuss an individual employee situation pursuant to non-elected personnel exception under KOMA, and the open meeting will resume in the board room at 8:13am.

Seconded: Rick Nafziger Motion Carried: 5-0

***Board was back in open session at 8:13am.***

* 1. Negotiations
  2. Students

At 8:14 am Lynette Turned moved that the board go into executive session for 5 minutes to discuss confidential student information pursuant to the exception relating to actions adversely or favorably affecting a student under KOMA, and the open meeting will resume in the board room at 8:19am.

Seconded: Rick Nafziger Motion Carried: 5-0

***Board was back in open session at 8:19am.***

1. **Adjourn**

The meeting was adjourned at 8:21am by President Derek Totten.

Approve: Attest: Date:

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