**Sumner County Educational Services Interlocal 619**

**Board of Directors Meeting**

2612 N. A St. Wellington, KS 67152

August 22nd, 2016

7:00 AM

**Board Minutes**

1. **Call Meeting to Order-**The meeting was called to order at 7:00am, at Crossroads Day School by Vice-President Luke Theurer with four board members present.

**Board Members Present**- Luke Theurer, USD 509; Rick Nazfiger, USD 359; Amy Futhey, USD 360, Lynette Turney, USD 357.

**Staff/Guest Present**- Heather Bristor, Director; Jon Mages, Asst. Director; Candi McMinn, Board Clerk and Candice Anderson, School Psychologist.

1. **Additions to Agenda**
2. **Approval of Agenda**

Amy Futhey made the motion to approve the agenda as presented.

Seconded: Lynette Turney Motion Carried: 4-0

1. **Audience with the Public**
2. **Consent Items**
	1. Approval of Minutes of Previous Meeting
	2. Approval of Bills
	3. Approval of Policies/Handbooks as presented
		1. Board Policy
			1. GAAF (Emergency Safety Interventions)
			2. GAF (Staff-Student Relations)
			3. GAOC (Use of Tobacco Products and Nicotine Delivery Devices)
			4. GARI (Family and Medical Leave Act Plan)
			5. IDEA (Student Privacy Policy)
			6. JCDAA (Tobacco and Nicotine Delivery Devices)
			7. JCDBB (Weapons)
			8. JDDB (Reporting to Law Enforcement)
			9. KGB (Concealed Observations)
		2. Para Handbook
			1. Benefits
			2. Hours
			3. Probation Period
			4. Timekeeping
			5. Leave
			6. Non School Sick Leave
			7. Weather Related/Snow Days
			8. Retirement Insurance
			9. Paid Holidays
		3. Staff Handbook
			1. Sick Leave Deduction
		4. Policies, Practices, Procedures
			1. Medicaid Fee-for-Service Electronic Documentation Procedures
		5. Crossroads Handbook
			1. Emergency Safety Interventions
		6. Crossroads Staff Handbook
			1. Emergency Safety Interventions

Amy Futhey made the motion to approve the agenda as presented.

Seconded: Rick Nafziger Motion Carried: 4-0

1. **Reports**
	1. Director
	2. Crossroads
	3. Financial
2. **Discussion Items**
3. **Action Items**
	1. Approval of Staff travel to Law Conference in Omaha in November

Heather Bristor recommends approval for Candice Anderson and herself to attend the Law Conference in Omaha.

Amy Futhey made the motion to approve the staff travel as presented for both Heather Bristor and Candice Anderson.

Seconded: Lynette Turney Motion Carried: 4-0

***At 7:23am Derek Totten, President of the Board arrived.***

* 1. Ratify Negotiated Agreement

Heather Bristor recommends approval of the negotiated agreement for 2016-2017.

Lynette makes a motion to approve the negotiated agreement for the 2016-2017 school year.

Seconded: Luke Theurer Motion Carried: 5-0

* 1. Office Staff Salary Increase

Heather Bristor recommends approval of increase for office staff of one step which is equivalent to .25

Lynette made the motion to approve the increase for office staff of one step which is equivalent to .25

Seconded: Amy Futhey Motion Carried: 5-0

1. **Executive Sessions**
	1. Personnel

At 7:32 am Rick Nafziger moved that the board go into executive session for 10 minutes to discuss Personnel matters for nonelected personnel, to protect the privacy interests of an identifiable individual.

Seconded: Lynette Turney Motion Carried:5-0

*Board was in open session at 7:42am*

* 1. Negotiations
	2. Students
1. **Adjourn**

**President Derek Totten adjourned the meeting at 7:43am.**

**Approve: Attest: Date:**

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