SUMNER COUNTY EDUCATIONAL SERVICES, INTERLOCAL District 619

BOARD OF DIRECTORS MEETING

2612 North A St., Wellington, KS 67152

July 25, 2022

7:00 PM

BOARD MINUTES

1. **Call Meeting to Order**- The board meeting was called to order by Board President Angela Jefferies at 7:00 pm., with five board members present. We have a quorum.

**Board Members Present**- Chris Baker, USD 360; Tiffani Callaway, USD 359; Cindi Terry, USD 358; Don Minor, USD 509 and Angela Jefferies, USD 357.

**Staff Members/Guest**- Amanda Lowrance, Director; Angela Rinehart, Asst. Director; Hannah Hemberger, SCA Principal and Candi McMinn, Board Clerk.

1. **Additions to the Agenda**
   1. Add Action Item H.g.iii. Annette Warren- Oxford K-2
   2. Add Action Item H.g.iv. Grant Murray- Long Term Substitute Argonia- 4-12
   3. Strike Action Item H.h. TVI/audiology contracts
   4. Add Action Item H.g.v. USD 353 Contract for Services
2. **Approval of Agenda**

Don Minor made the motion to approve the agenda as amended and presented.

Seconded: Chris Baker Motion Carried: 5-0

1. **Audience with the Public**
2. **Consent Items**
   1. Approval of Minutes of Previous Meeting
   2. Approval of Bills
   3. Appointment of Board Clerk - Candi McMinn
   4. Appointment of Assistant Board Clerk - Lori Zimmerman
   5. Appointment of KPERS Agent - Lori Zimmerman
   6. Appointment of Board Treasurer - Jennifer Schoemann
   7. Appointment of representative for federal funds/projects - Director
   8. Designation for compliance coordinator (Title IX/504) - Assistant Director
   9. Designation of Official Bank - Valley State Bank
   10. Adoption of the Annual Waiver of Requirements for Generally Accepted Accounting Principles and Fixed Assets Accounting
   11. Establishment of Mileage Reimbursement state rate

Don Minor made the motion to approve the Consent Items a.-k. as presented.

Seconded: Chris Baker Motion Carried: 5-0

1. **Reports**
   1. Director’s Report/Calendar
   2. Financial Report
   3. Sumner County Academy
2. **Discussion Items**
   1. In-Service Dates
      1. August 2nd New Teacher
      2. August 3rd Certified Teacher
      3. August 4th, 5th, and 8th All Staff In-Service
   2. Vehicle Purchase - Bids (RFP)
   3. Harris Fund Accounting
   4. Transportation paras-Benefits
   5. WSU SLP Partnership
   6. 619 Presentations to Districts
      1. Argonia
      2. Belle Plaine
      3. Caldwell
      4. Oxford
      5. South Haven
   7. Staffing Model
   8. 2022-23 Budget
      1. KSDE Visit
   9. Para Raises
   10. Returning Staff Stipend
   11. Teacher Contracts
   12. Administrative Contracts
3. **Action Items**
   1. Staffing Model

Amanda Lowrance made the recommendation to approve the updated staffing Model as presented.

Don Minor made the motion to approve the updated Staffing Model as presented.

Seconded: Tiffani Callaway Motion Carried: 5-0

* 1. Policy Updates
     1. BBE Attorney
     2. BDA Developing ,Adopting, Amending, and Repealing Board Policy
     3. CM Policy Implementation
     4. CEC Superintendent
     5. CMA Administrative Rules and Regulations
     6. DB Budget Planning
     7. DC Annual Operating
     8. DFAB Standard of Conduct for Federally Funded Contracts
     9. DFAC Federal Fiscal Compliance
     10. DJFAB Administrative Leeway
     11. EBA Insurance Program
     12. ED Student Transportation Management
     13. EDAA School Busses and Vehicles
     14. FC Memorials, Funerals, and Naming of District Facilities
     15. GAA Goals and Objectives
     16. GBRJ Substitute Teaching
     17. GCRG Leaves
     18. IDAE Student Privacy Policy
     19. IF Textbooks Instructional Materials and Media Centers
     20. IIA Performance-Based Credit
     21. IIBGB Online Learning Opportunities
     22. ING Animals and Plants in the School
     23. JA Goals and Objectives
     24. JBE Truancy
     25. JCAC Interrogation and Investigations
     26. JGCD Health Screenings
     27. JGFF Student Transportation
     28. KBA District or School Websites
     29. KGA Use of District Personal Property and Equipment
     30. KGC Bullying by Parents
     31. GAAF ESI Documentation Form

Amanda Lowrance recommends policy updates i. through xxxi as presented at June meeting.

Tiffani Callaway made the motion to approve policy updates i. through xxxi.

Seconded: Chris Baker Motion Carried: 5-0

* 1. Handbook Changes

Amanda Lowrance recommends handbook changes as discussed at the June meeting.

Tiffani Callaway made the motion to approve handbook changes as discussed and presented at the June meeting.

Seconded: Don Minor Motion Carried: 5-0

* 1. 2022-23 Budget

Amanda Lowrance recommends approval of the 22-23 budget.

Tiffani Callaway made the motion to approve the 22-23 budget as presented.

Seconded: Chris Baker Motion Carried: 5-0

* 1. Para Raises

Amanda Lowrance recommends a 12% Para raise for all 619 Paras along with the previously passed 5% raise for those Paras who earned Merit pay this previous year. In addition, Amanda also recommended moving hiring base pay to $11.50/hr.

Angela Jefferies made the motion to approve the 12% raise for all 619 Paras along with the previously passed 5% raise for those Paras who earned Merit pay this previous year. In addition, the board would like to move hiring base pay to $11.50/hr.

Seconded: Tiffani Callaway Motion Carried: 5-0

* 1. Returning Staff Stipend

Amanda Lowrance recommends a $500.00 returning staff stipend to Certified staff returning for the 2022-2023 school year.

Tiffani Callaway made the motion to approve a $500.00 returning staff stipend to Certified staff returning for the 2022-2023 school year.

Seconded: Don Minor Motion Carried: 5-0

* 1. Teacher Contracts- Amanda Lowrance recommends the following new teacher contracts:
     1. Ken Fanska- Belle Plaine High School
     2. Jolena White- Argonia .5 PreK
     3. Annette Warren- Oxford K-2
     4. Grant Murray- Long Term Substitute Argonia- 4-12
     5. Kelsey Clemons- Instructional Coach(**tabled**)

Chris Baker made the motion to approve teacher contracts for Ken Fanska, Belle Plaine High School; Jolena White, Argonia .5 PreK; Annette Warren, Oxford K-2 and Grant Murray, Long Term Substitute Argonia-4-12.

Seconded: Angela Jefferies Motion Carried: 5-0

* 1. ~~Contracted TVI/Audiology Services~~
  2. USD 353 Contract for Services

Amanda Lowrance made the motion to approve the USD 353 Contract for Services as presented.

Don Minor made the motion to approve the USD 353 Contract for Services as presented.

Seconded: Tiffani Callaway Motion Carried: 5-0

* 1. IT duties

At 8:24pm., Angela Jefferies made a motion to go into executive session to discuss IT duties pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the Board room at 8:34pm. The Board requested Amanda Lowrance to attend.

Seconded: Don Minor Motion Carried: 5-0

***Board was back in open session at 8:34 pm.***

At 8:34pm., Angela Jefferies made a motion to go into executive session to discuss IT duties pursuant to the non-elected personnel exception under KOMA, an the open meeting will resume in the Board room at 8:39pm. The Board requested Amanda Lowrance to attend.

Seconded: Don Minor Motion Carried: 5-0

***Board was back in open session at 8:39 pm.***

Angela Jefferies made the motion for the Director to absorb the IT duties until the August Board meeting.

Seconded: Don Minor Motion Carried: 5-0

1. **Executive Sessions**
   1. Personnel
   2. Negotiations
   3. Students
2. **Adjourn**

The Board meeting was adjourned at 8:39pm by Madame Board President Angela Jefferies.

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Approve Attest Date